


# User search

1. Open your **Admin Console**.
2. In the left-side navigation bar, select **Users**.
3. In the **Name** field, enter the username or UPN.

 You can use a part of a name to run a search.

4. In the **Container** field, select the search location – the entire container or a separate OU.
5. Click **Search**.

Users

Name

Emily


Container

Vilnius

Select

Search

Reset

NAME	LOGON NAME	POLICY
 Emily Taylor	emily.taylor@indeed.local	